

## NS Placements Attachment 1

### PASTORAL RELATIONS COMMITTEE

#### 3.7.3 Membership

(a) The Pastoral Relations Committee shall consist of the Presbytery's representatives to the Placements Committee together with at least three other persons appointed by the Presbytery, provided that the membership shall include at least two Ministers and two lay persons.

#### Responsibilities

(b) The responsibilities of the Pastoral Relations Committee shall include:

- (i) overseeing on behalf of the Presbytery the pastoral relations between the Ministers, Lay Pastors, Youth Workers, Community Ministers and Pastors and Congregations within the Presbytery;
- (ii) being accessible to Ministers, Lay Pastors, Youth Workers, Community Ministers and Pastors and Congregational representatives for the purpose of giving counsel on matters relating to pastoral relationships and responsibilities;
- (iii) counselling Ministers, Lay Pastors, Youth Workers, Community Ministers and Pastors for their encouragement and enrichment in the fulfilment of their ministries, including reference to the Code of Ethics;
- (iv) providing such reports as may be required by the Presbytery, with due regard to the confidentiality of information given to the Committee;
- (v) conferring with Ministers, Lay Pastors, Youth Workers, Community Ministers, Pastors and Congregations to ascertain Relevant information in all cases where changes in placement or appointment are involved and advising the Presbytery regarding those matters;
- (vi) dealing with matters relating to the placement or appointment of Ministers, Lay Pastors, Youth Workers, Community Minister and Pastors as may be delegated to it;
- (vii) dealing with complaints as set out in the Regulations on Church Discipline;
- (viii) making provision for the appropriate pastoral support and accountability of Ministers, Lay Pastors, Youth Workers, Community Ministers and Pastors in active service who are not in approved placements; reviewing the list of Ministers, Lay Pastors or Youth Workers under its care who are awaiting placement with a view to assisting them either to return to active service or to make other appropriate vocational decisions or suggesting to a Church Council that an invitation be extended to the Minister to become a Minister in-Association;
- (ix) determining the manner of appointment of persons to preside at worship and preach in a Congregation during times when there is no Minister in placement.

#### Chairperson

(c) The Presbytery shall appoint one of its members to chair the Pastoral Relations Committee.

## NS Placements Attachment 2

### ADVISORY COMMITTEE ON MINISTERIAL PLACEMENTS (See Reg. 3.1.5 (h))

#### 3.7.4.2 Membership

(a) The Placements Committee shall consist of:

- (i) a chairperson, elected by each ordinary meeting of the Synod;
- (ii) the Secretary of Synod (or nominee);
- (iii) one or two persons, as determined by the Synod, appointed by each Presbytery;
- (iv) up to six persons elected by the Synod Standing Committee, after advice from the Placements Committee taking account of factors such as gender, age, ethnicity, rural/urban, specialist knowledge/experience and the need for Deacons and Youth Workers to be represented.

#### Responsibilities

(b) The Placements Committee shall:

- (i) determine, after consultation with the Presbyteries and the Relevant bodies of the Synod, the full list of placements;
- (ii) change the number, distribution or designation of approved placements within the bounds of the Synod on the following basis:
  - (1) within a Congregation: on the recommendations of the Presbytery and a meeting of the Congregation;
  - (2) within a Presbytery: on the recommendation of the Presbytery;
  - (3) within the Synod: on the recommendation of the relevant Synod body.
- (iii) exercise an overview of placements having regard to the interests of the whole Church;
- (iv) take initiatives towards:
  - (1) the deployment of available ministry in such a way that approved placements with imperative needs are not left vacant;
  - (2) ensuring that Ministers with particular needs are suitably placed;
- (v) at any time initiate (after consultation with the Ministers, Congregations, Presbyteries and other bodies concerned) action (including the disturbance of existing placements) to provide a Minister for a Priority placement;
- (vi) supply relevant information to persons or bodies concerned with calling a Minister.
- (vii) negotiate with other Synods and bodies concerned regarding the transfer of Ministers between Synods;
- (viii) recommend to Joint Nominating Committees the names of Ministers, ordinands, Lay Pastors and Youth Workers considered to be suitable for a placement (See Reg. 2.6.1 – 2.6.6);

(ix) recommend to Joint Nominating Committees the names of Pastors considered suitable for placement under Regulation 2.6.6.