

## Resource Worker

### 1. POSITION DETAILS

Position Title:	Resource Worker
Employment Status:	Part time 0.4-0.5 (negotiable with organisational partnerships).
Reports to:	General Secretary (UCA Northern Synod) Northern Regional Council of Congress(NRCC) (Indigenous Presbytery of the UCA Northern Synod) Coordinate Reference Committee

### 2. PURPOSE OF POSITION

The purpose of this role is to support Indigenous Scripture projects around the four ministry areas of the NRCC, and to promote this Indigenous Scripture work around Australia.

### 3. KEY RESPONSIBILITIES

- Visit NRCC ministry areas to discuss Indigenous Scripture initiatives with local Christians, grow local partnerships, and develop support for emerging projects in Coordinate and partner networks.
- Assist in the planning and logistics of Scripture workshops, in close collaboration with Indigenous Scripture workers and partner organisations.
- Develop and maintain public relations networks to raise awareness of Indigenous Scripture projects in the life of the UCA and the wider Australian church (print, website, events, etc).
- Promote prayer and fundraising campaigns for identified projects, including social media promotions, regular newsletters, grant applications, and bequest appeals.
- Implement finance and budgeting protocols for Scripture projects; consult with regional project workers to promote local decision-making.
- Assist in the recruitment of suitable people, particularly volunteers, to work alongside Indigenous Scripture workers engaged in either Bible translation or Scripture-in-Use programs.

#### **4. KEY RELATIONSHIPS**

The successful applicant will maintain and develop relationships with:

- NRCC regions amongst Aboriginal church leaders, lay people and Indigenous Scripture workers.
- Northern Synod staff for administration, finance, and promotions support.
- Partner organisations (eg: AuSIL, Bible Society, MAF, ARDS, Nungalinya), for the provision of professional assistance, and resources for translation and Scripture Use.
- Educational institutions (eg: Nungalinya College), in order to strengthen the networking of theological studies with local languages, media, translation services, resource development, teamwork and leadership.
- Church networks Australia-wide, for the ongoing promotion of Indigenous Scripture work.
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#### **5. QUALIFICATIONS, KNOWLEDGE**

- The successful applicant should become familiar with the linguistic diversity around the NRCC's four ministry areas.
- The successful applicant should have a demonstrated capacity to work effectively and cross-culturally in a wide range of environments - remote, office, and by telephone.
- Useful experience would include project management, administration, fundraising and promotions, publishing.
- The successful applicant should have a sound knowledge of basic budgeting principles, computer literacy (newsletters, communications, social media).
- The successful applicant should have a demonstrated capacity to work with a team / partnership approach.

#### **6. OTHER REQUIREMENTS**

- The successful applicant should be an active member of a local church.

## **7. OUR VALUES**

Coordinate exists to encourage and facilitate the translation of the Bible and other resources into Australian Indigenous languages. Indigenous Scripture projects grow from Indigenous Christians' inspiration and initiative. New and existing networks in Aboriginal communities are fundamental to the ongoing success of these Scripture projects.

In this context, Coordinate seeks to nurture partnerships through relationships and local support workers. Coordinate collaborates with other organisations (eg: Australian Society for Indigenous Languages, Bible Society Australia, Nungalinga College), to provide linguistic expertise, training, and new technologies for Indigenous Scripture workers.

Coordinate is also involved in raising nation-wide awareness of Indigenous languages and scripture projects.

## **8. ORGANISATIONAL INFORMATION**

Coordinate is a project of the Northern Regional Council of Congress (NRCC), and the Uniting Church in Australia Northern Synod. Coordinate supports Scripture projects across four areas in Northern and Central Australia.

The Uniting Church Northern Synod is an equal opportunity employer.

## **9. APPLICATIONS**

Applications can be made to the General Secretary of the Northern Synod,

Mr Peter Jones

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Winnellie, NT, 0821

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