



ARDS

Aboriginal Resource and Development Services Inc.

Executive Officer - Darwin

ABN: 24 609 472 742

Full-Time position

ARDS is a non-Government organisation affiliated with the Uniting Church. ARDS works with communities, homelands and other service providers across the Northern Territory to help empower Indigenous people to:

- build individual, family and community capacity in areas of western health, legal/governance and economic education;
- develop and deliver programs and resources in partnership with communities.

ARDS operates Yolŋu Radio (YR) broadcasting to north-east Arnhem Land and the Darwin/Palmerston region and to meet the needs of the Yolŋu people.

Primary Objective:

To lead a multi-disciplinary team, working towards building capacity within Aboriginal communities by utilising cross-cultural, bilingual and adult education processes.

Key Responsibilities:

1. Demonstrate high order leadership and management skills with the ARDS Management Committee, ARDS staff and stakeholders.
2. Develop strong relationships with Yolŋu as well as building strong relationships with people from government and non-government agencies and services.
3. Build capacity within Yolŋu and other Aboriginal communities by utilising adult education processes.
4. Work with the ARDS Management Committee Chairperson to represent ARDS to governments and the community.
5. Seek to expand the ARDS organisation through gaining new and continuing existing service delivery contracts.
6. Encourage colleagues in learning an Indigenous language as applicable, and/or cross-cultural and bilingual learning in general.

The successful applicant will be required to:

- hold or be eligible to obtain a current NT Driver's licence;
- hold or be eligible to obtain a NT Working with Children Clearance Notice (Ochre Card);
- agree to undertake a Criminal History Check;
- be able to work within the ethos of the Uniting Church.

Primary Location: Darwin - with remote travel by light plane and/or 4WD vehicle.

Salary Level: \$ 95k to \$105k, plus car plus superannuation. Salary packaging available.

Applications due: COB Friday 31st October 2013.

For a position description: glenys.boylan@ards.com.au or 08 8984 4174.

For further information: Stuart McMillan 0400 831 064 or Peter Jones 0437 529 227.

Applications to: admin@ards.com.au or post:ARDS Inc, PO Box 36921, Winnellie NT 0821.